



## NOVI HISTORICAL COMMISSION

September Minutes  
 Wednesday, September 21, 2022  
 Novi Library Local History

**CALL TO ORDER:** 7:03 pm

**ATTENDANCE:** Rachel Manela, Kathy Crawford, Dan Pierce, Debbie Wrobel, Kelly Kasper, Sharon Larson, Kim Nice

**ABSENT:** None

**INTRODUCTION OF GUESTS:** Hillary Hentschel (Library Liaison), Sue Grifor

**APPROVAL OF AGENDA:** ALL APPROVED

**APPROVAL OF AUGUST MINUTES:** APPROVED

**TREASURERS REPORT- Kim**

NOVI HISTORICAL COMMISSION  
 FINANCIAL SUMMARY REPORT - 2022/2023

	BUDGET	EXPENDITURES Through September 21, 2022	
Display Cabinet Exhibit	\$ 900	\$ (81.80)	
Marketing/Brochures/Engage/Name Badges	\$ 1,100	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 1,200	\$ -	
Program/Speaker Fees	\$ 900	\$ (250.00)	
Storage Unit	\$ 2,800	\$ (2,652.00)	
Acquisition (Books/Materials)	\$ 500	\$ -	
Conference/Continuing Education	\$ 2,000	\$ (50.00)	
Legal Fees	\$ 1,000	\$ -	
Special Projects Examples: Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, Motor City Marker	\$ 3,600	\$ -	
<b>Total:</b>	\$ 14,000	\$ (3,033.80)	\$ 10,966
<b>Equitable Projects</b>	Expenditures	Revenue Received	
Villa Barr Book Sales YTD		\$0.00 YTD	
Wreaths Across Novi Project		\$ 798.34 carryover funds	

### Historic Commission Resource Management Plan

The Historical Commission Resource Plan was created in 2016 and is on file to assist with maintaining Parks & Recreation CAPRA accreditation. Jeff Muck has asked the Commission to update if necessary. Feedback from Commissioners is due by the Oct. meeting.

### Technology Update:

Betty Lang is meeting with Barb Rutkowski to check on the possibility of a new computer and printer for the Local History Room.

### History Room Office Hours:

Monday, 10/3 (Noon – 2 p.m.) – Debbie Wrobel and Kathy Crawford

Monday, 10/17 (6 – 8 p.m.) – Dan Pierce and Sharon Larson

## **DISCUSSION ITEMS:**

### **Omeka (Grave Sites):**

Rae Manela and Dan Pierce will continue to upload photos to the Omeka site and label them with the appropriate descriptions. The process is slow and there are hundreds of images to go through from both cemeteries.

### **Novi Historical Sites Brochure:**

Dan Pierce will send an email to the Commission with the latest brochure copy and ask for feedback by Oct. 10. Once feedback is collected, the revised copy will be given to the City to layout the new brochure. The Commission will be able to proof the brochure before it's printed.

### **Microfilm Reader:**

Betty Lang is collecting three bids for a Microfilm reader to be placed in the Local History Room. The microfilm will help people with research. Once three bids are collected, the Commission will vote on a proposal.

### **Cemetery Signage:**

Per Kathy Crawford, Jeff Muck (City of Novi) agreed to help make new cemetery signs if the Commission provides the measurements. The City will then order and install the signage. The Commission voted on and approved to get a sign that is like the current one in shape and look but with the City of Novi Logo on it with Historical Commission. Changes to the copy include not using names of veterans but the wars they are from.

### **Miniature Project:**

Progress is being made on the miniature project. Novi resident and architect Lee Mamola will write down the dimensions of the buildings to take to Fox Run. He will also provide feedback on materials and glues to use. The residents of Fox Run will help build the miniature.

### **Storage Unit Visit:**

The Commission will be visiting the storage unit on Tuesday, Sept. 27 at 1 p.m.

### **Wreaths Across Novi:**

Nov. 19 will be the date of the event. Outreach to sponsors will begin next month. Quotes for the wreaths will come in over the next week.

### **Proposed 2022-2023 Historical Commission Speaker Series:**

- Wed. Sept. 28 – High Times in the Dry Times
- Wed. Oct. 26 – History of Willow Run
- Wed. February 22 – Detroit and the Underground Railroad
- Wed. March 23 – Ladies of the Lights (lighthouse keepers)
- Wed. April 27 – The LGBTQ community in the Labor Movement
- Wed. May 26 – A Reenactor who portrays a disguised female Union soldier

**ONGOING PROJECTS:**

- Veteran's Memorial for KIA – Kim
- Cemetery Index – Kelly
- Historic Sites Signage
- Cemetery Upkeep
- Oral Histories
- Villa Barr Book Sales

**NEW BUSINESS: None**

**PUBLIC COMMENT: None**

**NEXT MEETING – October 19, 2022 at 7 p.m.**

**ADJOURN: 8:54 p.m.**