



# Policy Manual

## PUBLIC POLICIES

### Policy P9: Food Policy

No food is allowed on the second floor of the Library.

No food or drink is allowed in the Local History Room.

No food or uncovered drink is allowed around the computers or in the study rooms.

Drinks, where allowed, are limited to those in closed containers such as covered cups, pop cans, or water bottles.

Food, where allowed, is limited to snack or wrapped items that are consumed individually.

No group meals, open plates of food, or delivery of food to the Library is allowed, except for scheduled group events in the meeting rooms.

Patrons are expected to clean up after themselves, discarding trash in appropriate containers and notifying staff immediately of any spills.

Approved: February 16, 2011

Signed:

A handwritten signature in black ink that reads 'Lawrence A. Kilgore'. The signature is written in a cursive style with a large, prominent 'L' and 'K'.

Lawrence A. Kilgore  
President  
Novi Public Library Board of Trustees