

**NOVI PUBLIC LIBRARY
LIBRARY USAGE REPORT
JANUARY 2010**

The digital counter records the number of people entering the library on a daily basis.

Total Number of Library Users in January 2010: 22,984

Average Number of Library Users per Day in January 2010: 789

Highlights:

With three days in January having 1,000 library users or more, the 2009-10 fiscal year total for this category increases to 70.



Library Usage Report
Month of January, 2010 Hourly Data

Date	Day	9-10	10-11	11-12	12-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	Raw Data	Count *
1	F	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	Sa	9	131	177	194	225	229	210	225	41	0	0	0	0	1,441	721
3	Su	0	0	0	0	199	225	220	259	30	0	0	0	0	933	467
4	M	10	113	111	108	123	212	210	247	242	175	194	147	16	1,908	954
5	Tu	22	100	137	112	149	172	216	216	213	191	177	110	17	1,832	916
6	W	22	104	134	121	128	202	198	212	223	188	151	125	29	1,837	919
7	Th	17	98	134	158	91	162	154	160	157	122	58	66	13	1,390	695
8	F	32	97	98	96	84	200	164	287	40	0	0	0	0	1,098	549
9	Sa	15	111	182	210	204	244	273	303	31	0	0	0	0	1,573	787
10	Su	0	0	0	11	182	260	272	246	22	0	0	0	0	993	497
11	M	13	100	130	107	115	162	195	205	163	189	208	179	13	1,779	890
12	Tu	16	119	115	94	123	151	169	249	195	209	167	106	12	1,725	863
13	W	4	120	125	114	125	168	220	233	207	174	159	151	25	1,825	913
14	Th	10	90	135	136	129	192	203	237	134	149	152	110	18	1,695	848
15	F	2	132	133	141	108	208	213	203	0	0	0	0	0	1,140	570
16	Sa	10	198	203	225	248	233	258	242	18	0	0	0	0	1,635	818
17	Su	0	0	0	13	218	221	314	310	39	0	0	0	0	1,115	558
18	M	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19	Tu	24	132	180	148	164	202	254	275	274	251	192	146	12	2,254	1,127
20	W	7	135	159	160	119	185	227	171	249	211	156	135	12	1,926	963
21	Th	3	114	145	121	164	242	239	242	207	222	180	146	28	2,053	1,027
22	F	31	122	156	128	139	208	190	282	22	0	0	0	0	1,278	639
23	Sa	11	175	187	205	220	260	291	288	20	0	0	0	0	1,657	829
24	Su	0	0	10	16	263	270	254	280	39	0	0	0	0	1,132	566
25	M	8	136	154	152	112	265	196	278	254	222	182	125	12	2,096	1,048
26	Tu	17	111	117	110	131	265	187	240	246	187	199	144	31	1,985	993
27	W	12	170	183	187	146	135	151	193	194	192	119	114	17	1,813	907
28	Th	13	123	149	153	119	133	136	163	149	144	163	119	15	1,579	790
29	F	5	156	215	203	189	220	180	248	41	0	0	0	0	1,457	729
30	Sa	18	130	186	257	193	245	286	250	37	0	0	0	0	1,602	801
31	Su	0	0	0	23	250	231	242	265	26	0	0	0	0	1,037	519
Raw Data		331	3,017	3,655	3,703	4,660	6,102	6,322	7,009	3,513	2,826	2,457	1,923	270	45,788	22,894
Count*		165.5	1,508.5	1,827.5	1,851.5	2,330.0	3,051.0	3,161.0	3,504.5	1,756.5	1,413.0	1,228.5	961.5	135.0		
Hourly Average**		14.4	125.7	152.3	154.3	160.7	210.4	218.0	241.7	234.2	188.4	163.8	128.2	30.0		789

*Raw data divided by two for bidirectional use

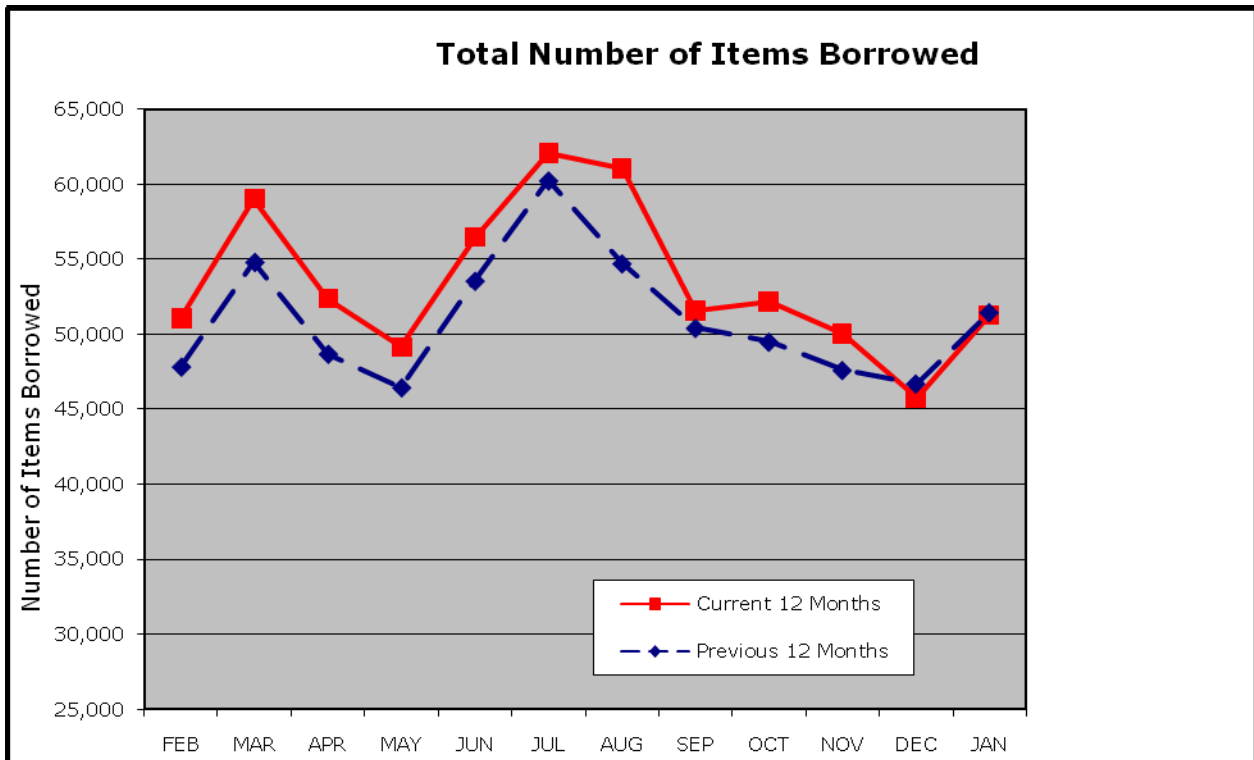
**Raw Data divided by the number of open days

Library was closed.

**NOVI PUBLIC LIBRARY
BORROWER SERVICES REPORT
24 MONTHS JANUARY 2010**

The Borrower Services Department carries out the essential service of loaning out over a half million items to our community each year. Processes to accomplish this service include registering patrons for library cards, using an online patron database shared with over forty other libraries within The Library Network (TLN). Our staff checks in items as they are returned and shelves these items, as well as new additions to the library's collections.

New NPL Borrowers Registered in January 2010: 316



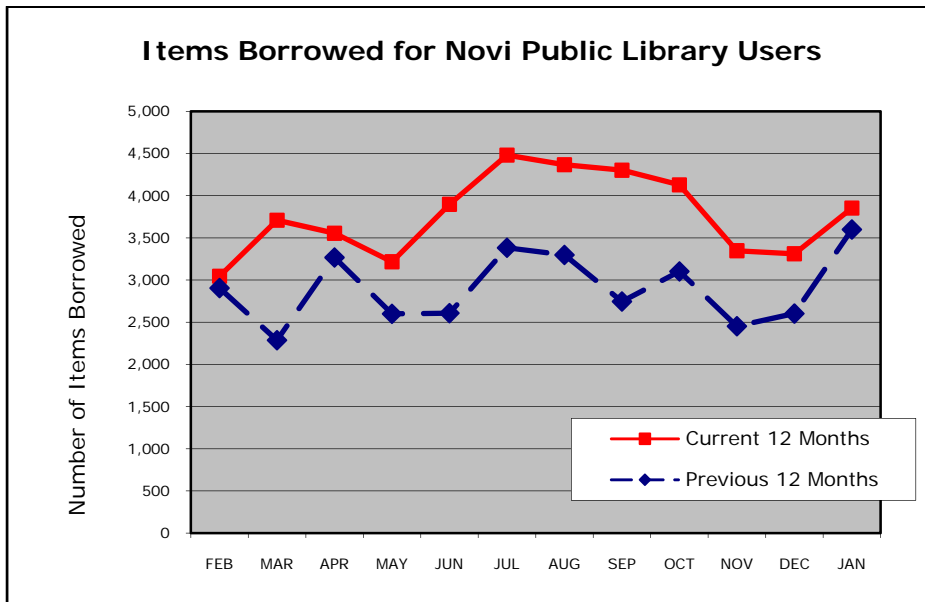
Items Borrowed from NPL in January 2010: 51,289

Highlights:

For the month, Novi again circulated the highest number of items among the TLN shared system users which include Livonia Civic Center, Brighton, Northville, Royal Oak and Waterford. Staff began distributing a brochure with information covering the time the Library will be closed to all patrons checking out materials.

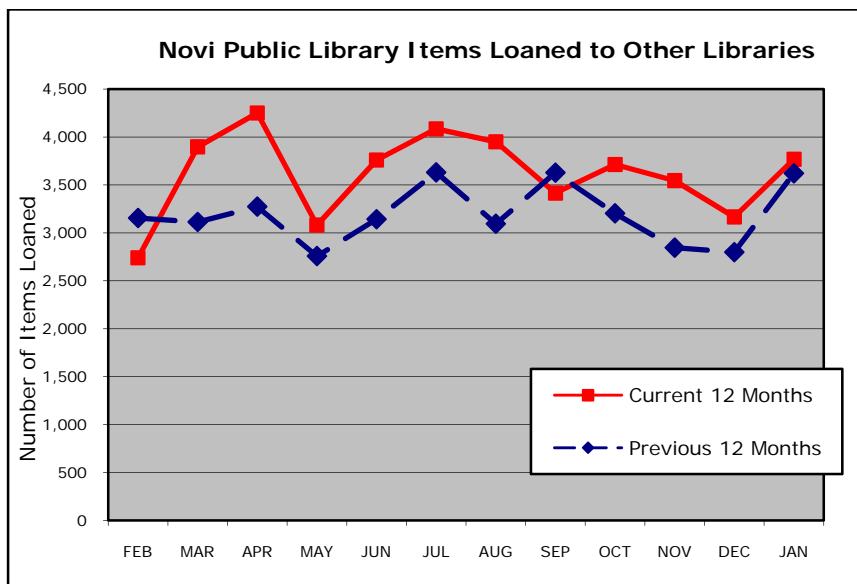
**NOVI PUBLIC LIBRARY
INTERLIBRARY LOAN REPORT
24 MONTHS ENDING JANUARY 2010**

Interlibrary loan is the process by which a library requests items from, or supplies items to, another library. Interlibrary loan enables users to obtain items that are not available in their community's library. NPL users can interloan items from libraries in our shared online catalog, as well as from public and academic libraries all over the world.



Items Borrowed for NPL Users in January 2010: 3,852

Note: January 2008, offline 8 days, no requests processed



NPL Items Loaned to Other Libraries in January 2010: 3,768

Note: January 2008, offline 8 days, no requests processed

**NOVI PUBLIC LIBRARY
TECHNICAL SERVICES
LIBRARY MATERIALS REPORT
JANUARY 2010**

The Technical Services department is responsible for cataloging and preserving library materials, including books, audio books, DVDs, and music CDs. The department uses state-of-the-art database management software to develop accurate descriptions of library materials. Records of NPL materials are contained in a shared online catalog reflecting the contents of 41 libraries in The Library Network (TLN), a public library cooperative serving more than 3 million residents of southeast Michigan. Available 24/7, this online catalog enables users to check the availability and location of materials from home or work.

	Added Jan 10	Removed Jan 10	Added FYTD*	Removed FYTD*	CURRENT TOTAL
BOOKS					
Adult Books Non-fiction	212	97	1,987	4,146	31,750
Adult Books Fiction	295	44	2,798	1,433	31,970
TOTAL ADULT BOOKS	507	141	4,785	5,579	63,720
Youth Books Non-fiction	66	13	1,275	710	17,000
Youth Books Fiction	112	728	1,561	1,811	42,685
TOTAL YOUTH BOOKS	178	741	2,836	2,521	59,685
TOTAL BOOKS	685	882	7,621	8,100	123,405
MULTIMEDIA					
Audio Cassettes	0	1	1	542	237
CD Books	5	0	388	61	2,093
Compact Discs	36	0	195	57	3,475
DVDs	86	0	976	119	6,376
MP3 Books	0	0	27	0	177
Videos	0	8	0	1,512	170
TOTAL MULTIMEDIA	127	9	1,587	2,291	12,528
MAGAZINES & NEWSPAPERS					
Magazines subscriptions	0	0	0	0	139
Newspapers subscriptions	0	0	0	0	23
TOTAL SUBSCRIPTIONS	0	0	0	0	162
*FYTD: Fiscal Year to Date (January, 2010)					

**NOVI PUBLIC LIBRARY
YOUTH AND TEEN SERVICES DEPARTMENT REPORT
JANUARY 2010**

Youth and Teen Services at NPL provide materials, programming, and computer access to children from birth to grade 12 and their parents. In addition to books for young people of all ages, the collection contains audiobooks, DVDs, videos, music CDs, and parenting resources. Our recurring programs include preschool story times, a summer reading program, children's book discussion groups, and Battle of the Books. We also offer a variety of specialty programs including live theatre to hands-on events, such as SnackTales, Design-A-Plate Days, and many other entertaining and learning enrichment programs.

Youth and Teen Services Program Attendance								
Type of Program	Number of Programs		Number of Children		Number of Teens		Number of Adults	
	Jan. 2010	FYTD*	Jan. 2010	FYTD*	Jan. 2010	FYTD*	Jan. 2010	FYTD*
Story Times	35	146	465	2,427	0	0	382	1,818
Other Programs	15	101	146	2,338	221	1,006	67	1,293
Outreach Programs	5	21	97	408	0	0	52	205
Total	55	268	708	5,173	221	1,006	501	3,316

* FYTD: Fiscal Year to Date (July 2009 – January 2010)

Total Youth and Teen Services Program Attendance in January 2010: 1,430

Program Details

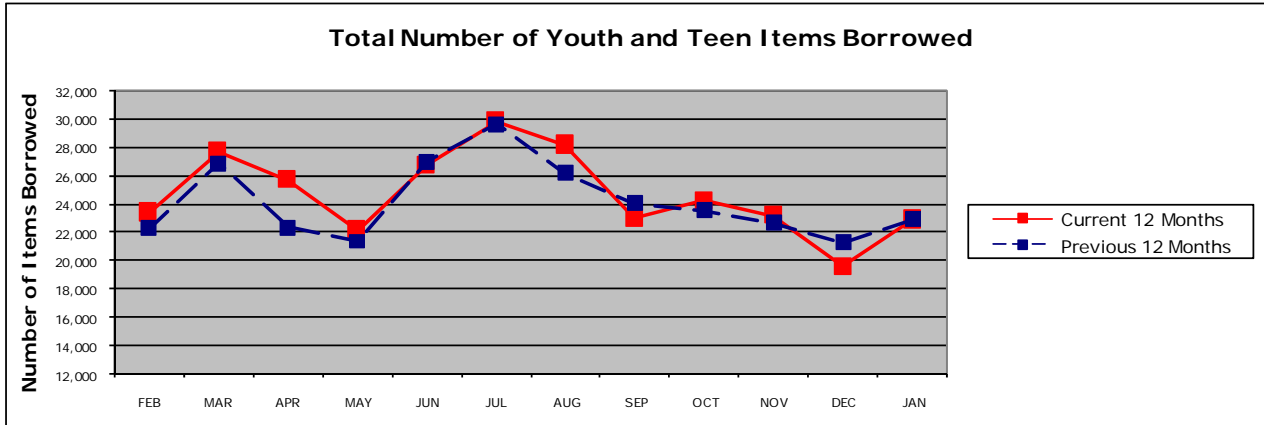
- 1 Starlight story time.
- 1 High School Euchre tournament program.
- 1 Mother Daughter book discussion program.
- 1 Battle of the Books coaches meeting.
- 1 Middle School Writer's program.
- 4 High School Open Study programs.
- 1 Don't be a Turkey reading program.
- 1 Winter story time program.
- 1 Movie Madness program.
- 1 Pokemon tournament program.
- 1 Teen Advisory Board meeting.
- 1 Snack Tales program.
- 1 Kiddie Craft program.
- 1 Lego Club meeting.
- 5 Outreach visits to local schools and preschools.
- Supervise 10 teen volunteers.
- 35 weekly story times.



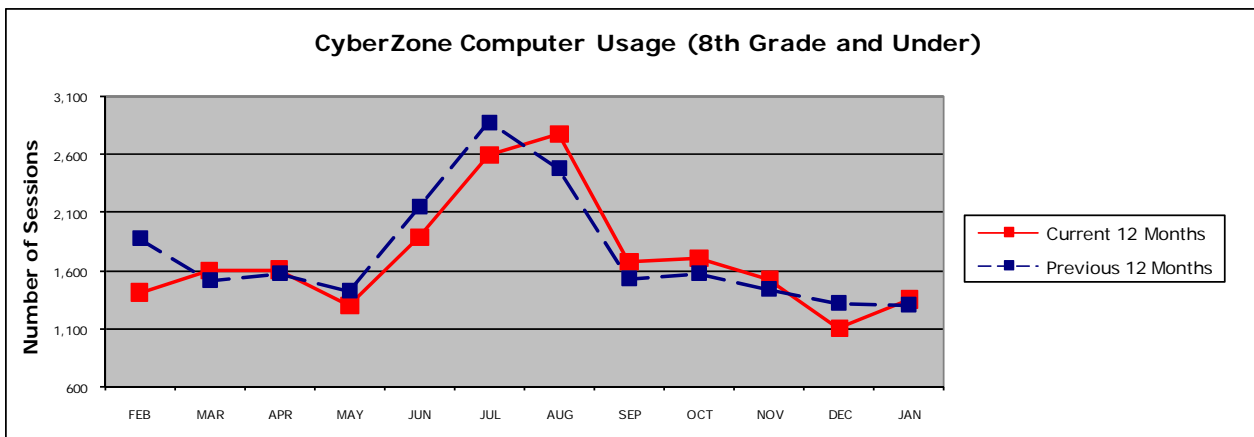
Highlight:

To help high school students study for exams this month we offered an open study space. We provided brain food and space for the students to work on projects and study together for exams. Monday and Tuesday of exam week we had 60 students each day in the library to study. It was a great outreach to teens who normally may not visit the library.

**NOVI PUBLIC LIBRARY
YOUTH AND TEEN SERVICES DEPARTMENT REPORT
24 MONTHS ENDING JANUARY 2010**



Total Youth and Teen Items Borrowed in January 2010: 22,949



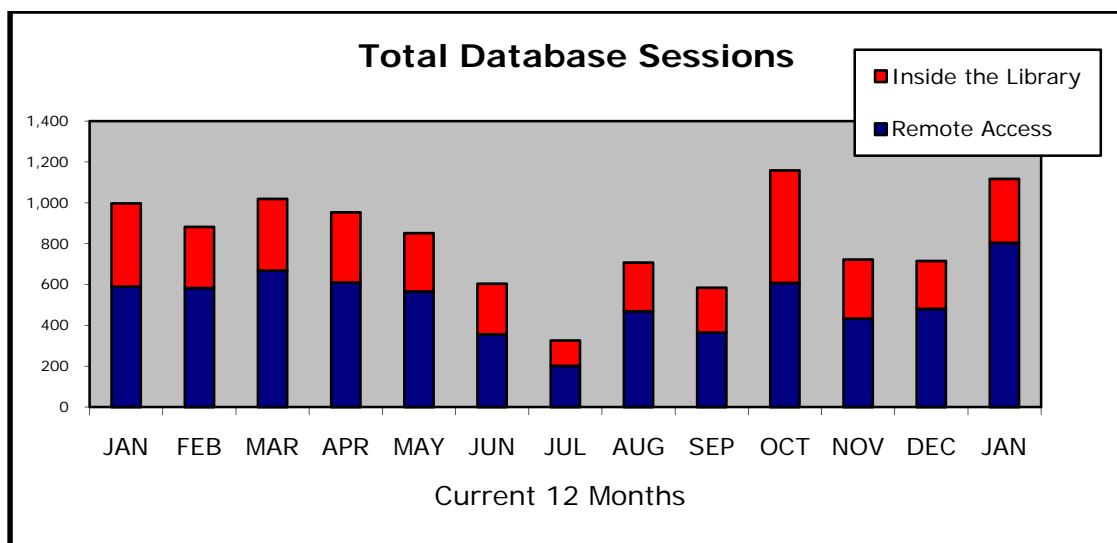
Total CyberZone Usage in January 2010: 1,354

**The statistics in these charts are also reflected in the following reports:
Borrower Services, Information Services, and Public Computer Services.**

**NOVI PUBLIC LIBRARY
INFORMATION SERVICES REPORT
JANUARY 2010**

Information Services librarians use print and online resources to answer user requests for specific information in person, by phone, or via e-mail. We also assist users doing in-depth research by recommending resources, demonstrating how to use online databases effectively, and identifying other libraries or organizations that may have the information they need. As NPL's public computer workstations contain Microsoft Office products (Word, Excel, PowerPoint, etc.) in addition to Internet browser software, our librarians act as "computer techs" to answer user questions about these products, too.

NPL offers over 30 online databases to users. Many of the databases contain the full-text content of magazines, academic journals, newspapers, and reference books. Users can access most of the databases from home or office, as well as at the library. NPL databases are available at <http://www.novilibrary.org/research.htm>.



Total Online Database Sessions in January 2010: 1,117

Adult Services Department: Highlights

As we prepare to move to the new library, the Adult Services Department continues to look for new avenues to engage the adult population of Novi. In January, we offered a year-in-review quiz. Along with our featured displays, such activities provide a way for adults to interact with both the staff and library resources in a new, fun way.

The Adult Services Department has greatly increased programming with a wide array of topic coverage. This month and next, we are offering a number of investment and tax-related presentations as people take stock of their annual budgets. We are also promoting some upcoming programs to all ages such as Treasure Hunting and Rock Climbing to encourage multigenerational participation.

We have also increased programs which demonstrate and/or give hands-on experience with our electronic resources. In January, we offered two presentations on the fantastic Reference USA database. February will include ValueLine On-line and PowerPoint. In March, we will offer classes on Microsoft Word and Excel. The level of interest in such programs foreshadows our use of the new computer lab for instructional purposes.

We also constantly gauge interest levels as one aspect of building the print collection. The Opening Day Collection is giving librarians an opportunity to round out and build up a number of areas in the collection such as the film industry, career information, personal growth and investing. January also often brings an increase in interest in health and fitness as well as future predictions and trend-setting.

**NOVI PUBLIC LIBRARY
SPECIALIZED SERVICES DEPARTMENT
JANUARY 2010**

The Specialized Services Department provides materials and services that are specially tailored for senior citizens, persons with disabilities, and English as a Second Language and Adult Basic Literacy students. This department oversees the Large Print, ESL/Literacy, and International Language collections in the library. We provide book van deliveries to two assisted living centers, two nursing homes, and two retirement facilities. We have a homebound delivery program as well that brings books and other library materials to the ill or disabled in Novi. Programs include the series of four computer classes for seniors as well as book discussion groups. We also provide tours of the library to Novi ESL classes and senior groups. Through the use of volunteers we run an ongoing English Conversation Group.

Patron Deliveries

Date	Location/Service	Patrons Served
1/4/10	Waltonwood Retirement and Assisted Living	12
1/12/10	Whitehall and Manor	6
1/19/10	Meadowbrook Commons	10
1/25/10	Grand Court	6
	Homebound Deliveries	7
	Total	41

Wednesday Deliveries	Holds Delivered 47	Books Picked Up 143
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Programs & Library Tours

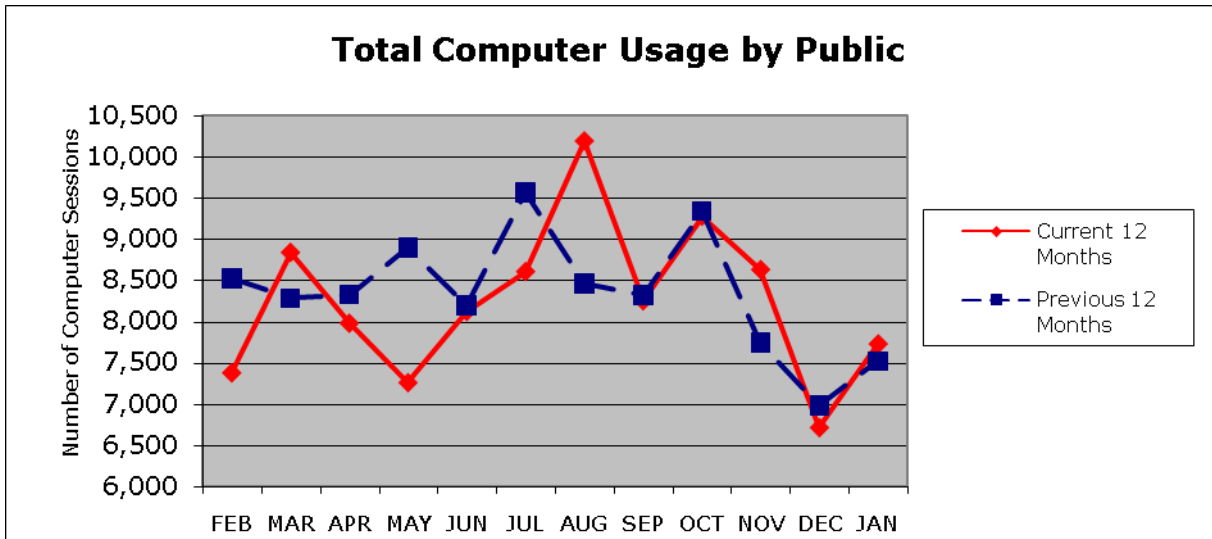
Date	Program/Tour	Number of Participants
1/9/10	Genealogy Roundtable	1
1/13/10	English Conversation Group	15
1/13/10	Fox Run Book Discussion	37
1/14/10	Senior Book Discussion	19
1/19/10	Memoir Writing	12
1/20/10	English Conversation Group	12
1/20/10	Fox Run Mystery Book Discussion	15
1/21/10	Waltonwood Book Discussion	9

Date	Program/Tour	Number of Participants
1/26/10	Tuesday Evening Book Discussion	5
	Whitehall Book Discussion	2
1/27/10	English Conversation Group	12
	Total Patrons Served	139

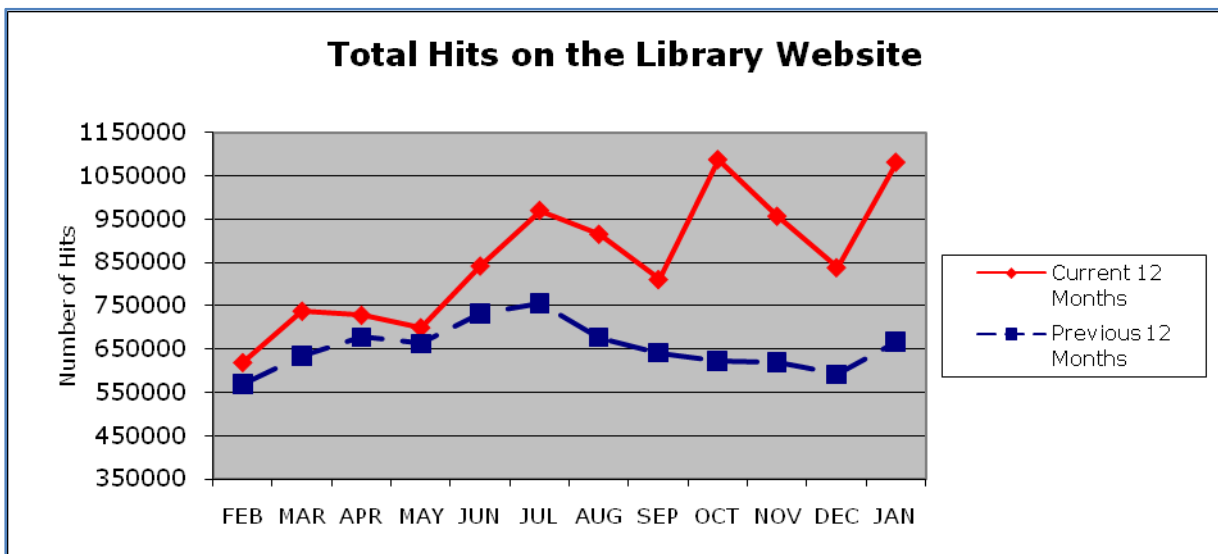
Specialized Services patrons served in January 2010: 180*
***This does not include the Wednesday Deliveries.**

**NOVI PUBLIC LIBRARY
PUBLIC COMPUTER SERVICES
24 MONTHS ENDING JANUARY, 2010**

NPL provides public computers for adults in the 9th grade and up. These workstations offer Internet access, Microsoft Office products, Microsoft Student including Encarta and CD burning software. Users can print to color or black & white printers. "Creation Station" contains a scanner and a photo-quality printer. Our Adaptive Technology workstation is equipped with JAWS for Windows, and other software designed to make the Internet and other computer software accessible to the visually impaired. We also provide 12 public computer workstations for children in the 8th grade and under which contain the same software as our adult workstations as well as educational games and TumbleBooks. Wireless internet access is available throughout the library.



Total Public Computer Sessions in January 2010: 7,737



Total Hits on NPL Website in January 2010: 1,082,586

Highlights:

The number of patrons using our Wi-Fi Hotspot set a record for the highest January since its inception with 1,449 sessions. This is approximately a 93% increase over the 753 users we had in January, 2009.

Note: Some of these statistics are also reflected in the Information Services and Youth & Teen Services reports.

**NOVI PUBLIC LIBRARY
PUBLIC MEETING ROOMS REPORT
JANUARY 2010**

NPL has two meeting rooms for public use. The Fuerst Meeting Room is used for library programs and for public meetings by non-profit organizations. The Fuerst Meeting Room can accommodate up to 100 individuals. Our Small Group Study Room can hold a maximum of six individuals and may be reserved for one hour a day.

NPL Fuerst Meeting Room Use January 2010				
January		Program Name	Number of Individuals	
			Library Event	Public Use
F	1	Library Closed		
Sa	2	Farhoud Bolourchi		12
Su	3			
M	4	Tot Time	19	
		Monday Evening Book Discussion	10	
		Mercy High School		20
Tu	5	Tot Time	27	
		On My Own	7	
		Starlight Story Time	23	
W	6	Three's Company	34	
		The Two of Us	28	
		Compassion Club		20
Th	7	On My Own	4	
		Three's Company	26	
		Welcome Back in 2010/Euchre	5	
		Tournament		
		NFI Advisors		15
F	8	Tot Time	17	
		The Two of Us	24	
		Teen Advisory Board	26	
		Presentation to Home Schoolers	8	
Sa	9	Genealogy Roundtable Discussion	1	
		Willowbrook Farm Phase IV		12
		Homeowners		
Su	10			
M	11	Tot Time	30	
		Snack Tales	35	
Tu	12	Tot Time	31	
		On My Own	7	
W	13	Three's Company	46	
		The Two of Us	20	
		Booked for Lunch	5	
		English Conversation Group	15	
		Mother-Daughter Book Discussion	0	

NPL Fuerst Meeting Room Use January 2010

January		Program Name	Number of Individuals	
		Friends Board Meeting		15
Th	14	On My Own	2	
		Three's Company	24	
		Senior Book Discussion	19	
		Metro Home Health Care		15
		NFI Advisors		15
		Adult Manuscript Workshop		10
F	15	Tot Time	40	
		The Two of Us	23	
Sa	16	Inkweaver's Young Writers Group	2	
		Kiddie Crafts	46	
		Michigan Translators/Interpretors Network		50
Su	17	Zeitgeist Movement		25
M	18	Library Closed		
Tu	19	Tot Time	32	
		On My Own	9	
		How to Write Your Life Story	12	
W	20	Three's Company	45	
		The Two of Us	31	
		English Conversation Group	12	
		Library Board Meeting		15
		Family Adoption Consultants		20
		Compassion Club		20
		Novi Historical Commission		7
Th	21	On My Own	9	
		Three's Company	16	
		High School Open Study	39	
		You and Your Digital Camera	24	
		Library Board Special Meeting		15
		Library Board - Office Hours		5
F	22	Tot Time	35	
		The Two of Us	38	
		High School Open Study	19	
Sa	23	Winter Wonderland Story Time	14	
		Briarwood Village Homewoners Assn		25
		Families with Children from China		70
Su	24			
M	25	Tot Time	43	
		High School Open Study	60	
		Lego Club	35	
Tu	26	Tot Time	29	
		On My Own	6	
		High School Open Study	60	

NPL Fuerst Meeting Room Use January 2010

January		Program Name	Number of Individuals	
		Tuesday Evening Book Discussion	5	
		Early Surveyors of Michigan	30	
W	27	Three's Company	34	
		The Two of Us	27	
		English Conversation Group	12	
		Reference USA Database Instruction	15	
Th	28	On My Own	9	
		Three's Company	16	
		Novi Public Library/Finance Comm		7
F	29	Tot Time	35	
		The Two of Us	38	
		January Movie Madness	80	
Sa	30	Pokemon Tournament	17	
		Library Board - Office Hours		5
		Novi Writer's Group		15
		eAudiobooks: Listening on the Go	6	
Su	31			
		TOTAL	1,496	413
		FYTD*	9,598	2,893
*Fiscal Year to date (July 2009 - January 2010)				

Total Individuals Using Fuerst Large Meeting Room in January 2010: 1,909

Total Individuals Using Fuerst Large Meeting Room FYTD*: 12,491

Total Number of Sign-ups for the Small Group Study Room in January 2010: 207

Total Number of Sign-ups for the Small Group Study Room FYTD*: 1,070

Total Number of Sign-ups for Tech Time in January 2010: 8

Total Number of Sign-ups for Tech Time FYTD*: 46