

Novi Resident Library Card

****For Residents Age 18 & Over****

What is needed to get a card:

- Your valid Michigan Driver's License or state-issued ID with current Novi address (or address that pays Novi taxes)

—OR—

- Your valid picture identification (Passport or Out-of-State Driver's License)
- AND-
- A current (dated within last three months) piece of mail showing the resident's name.
 - ⇒ If a resident cannot produce a valid piece of mail as proof of residency, the Library will mail a verification postcard to the resident's Novi address, which can be returned in person to the Library as proof of residency.

****For Residents Under Age 18****

What is needed to get a card:

- Parent or guardian (guardianship papers required) with the above identification and/or documentation.
- Parent or guardian's valid library card in **good standing**.
- Parents who sign child's card have access to account information and are responsible for all materials borrowed.

Card Privileges:

- Card valid for 1 year
- Charge Limit: 100 items
- Holds Limit: 25 items
- \$15.00 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Books, A/V Items, Kits, Lending Laptops, HotSpots
- Use of Public Computers
- Downloadable Materials
- Online Databases & Resources
- Programming

Novi Resident Sponsor Card

****Must NOT live in TLN area including the Standalone Libraries.****

****For use when residents of Novi are affected by special circumstances (i.e. temporarily or permanently homebound, exchange student or temporary resident residing in a host household of a Novi resident, etc.) and wish to register for a card. Either the Sponsor or the Sponsored Resident MUST be a Novi Resident.****

What is needed from SPONSOR to get a card:

- Your valid Michigan Driver's License or state-issued ID with current Novi address (or address that pays Novi taxes)
- OR—
- Your valid picture identification (Passport or Out-of-State Driver's License)
- AND-
- A current (dated within last three months) piece of mail showing the resident's name.

What is needed from SPONSORED RESIDENT to get a card:

- Your valid Michigan Driver's License or state-issued ID with current Novi address (or address that pays Novi taxes)
- OR—
- Your valid picture identification (Passport or Out-of-State Driver's License)
- AND-
- A current (dated within last three months) piece of mail showing the resident's name.

Card Privileges:

- Card valid for 1 year
- Charge Limit: 100 items
- Holds Limit: 25 items
- \$15.00 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Same as Novi Resident

Shared System (SAS) Guest Card (Non-Resident From TLN Standalone Library)

****Must have a TLN Standalone Library Card.****

What is needed to get a card:

- Your valid Michigan Driver's License or state-issued ID with current home address OR your valid picture identification (Passport or Out-of-State Driver's License) with current home address
- AND-
- Library Card from a TLN Standalone Library (Reciprocal Borrowing):

Birmingham Baldwin
Bloomfield Township
Brandon
Canton
Clarkston Independence Township
Dearborn Bryant / Centennial / Esper
Farmington / Farmington Hills
Fowlerville
Grosse Pointe Central / Ewald / Woods
Hamburg
Howell Carnegie
Northfield Township
Orion Township
Pinckney
Plymouth District
Rochester Hills
Southfield
West Bloomfield / Westacres Branch
Westland
Ypsilanti / Michigan Ave / Superior Twp

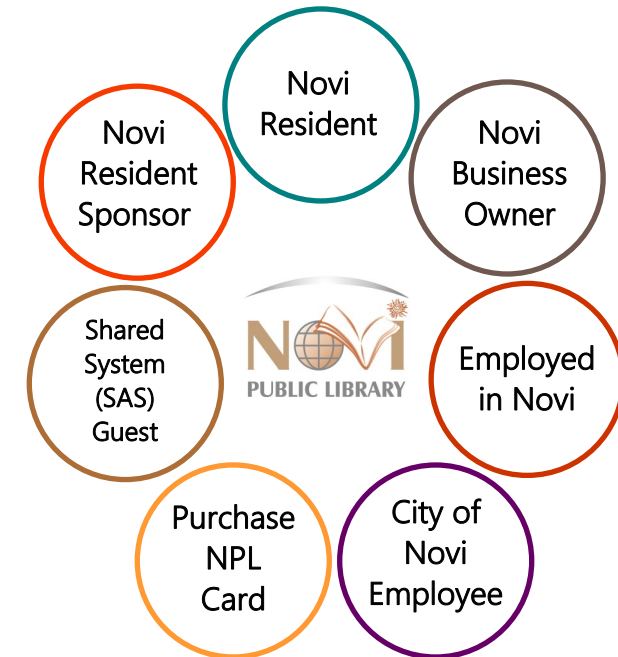
Card Privileges:

- Card valid for 1 year
- Checkout Limit: 10 items
- Holds Limit: 3 items
- \$4.99 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Books, A/V Items, Kits
- Use of Public Computers
- Programming
- NOT ELLIGIBLE FOR: Downloadable Materials or Online Databases**

Library Card Options & Privileges



LIBRARY CARD MUST BE PRESENTED FOR SERVICES

Monday—Thursday: 10am-9pm
Friday—Saturday: 10am-6pm
Sunday: 12pm-6pm

45255 W. Ten Mile Rd.
Novi, MI 48375
(248) 349-0720
www.NoviLibrary.org

Other Card Options at Novi Public Library

Novi Business Owner Card

****May live in TLN area and may retain home library card. Valid at NPL only.****

What is needed to get a card:

- Your valid Michigan Driver's License or state-issued ID with current home address **OR** your valid picture identification (Passport or Out-of-State Driver's License) with current home address
-AND-
- Incorporation Papers **OR** Tax Bill (showing Novi address) that includes:
 - ⇒ Owner's Name
 - ⇒ Business Name
 - ⇒ Business Address
 - ⇒ **NOT ACCEPTABLE: Business Cards or Business Utility Bills**

Card Privileges:

- Card valid for 1 year
- Charge Limit: 100 items
- Holds Limit: 25 items
- \$15.00 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Books, A/V Items, Kits, Lending Laptops, HotSpots
- Use of Public Computers
- Downloadable Materials
- Online Databases & Resources
- Programming

City of Novi Employee Card

****May live in TLN area but MUST give up Shared System home library card. Valid at NPL only.****

If employee already has a library card from their home library within The Library Network (TLN), they are welcome to use that library card for most services at the Novi Public Library. If they prefer the Novi Public Library services to those provided by their home library, they MUST trade in their home library card for a Novi Public Library Card and receive full privileges at Novi Public Library only.

What is needed to get a card:

- Your valid Michigan Driver's License or state-issued ID with current home address **OR** your valid picture identification (Passport or Out-of-State Driver's License) with current home address
-AND-
- Official City of Novi Employee Badge

Card Privileges:

- Card valid for 1 year
- Charge Limit: 100 items
- Holds Limit: 25 items
- \$15.00 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Books, A/V Items, Kits, Lending Laptops, HotSpots
- Use of Public Computers
- Downloadable Materials
- Online Databases & Resources
- Programming

Employed in Novi Card

****Must NOT live in TLN area including the Standalone Libraries. Valid at NPL only.****

What is needed to get a card:

- Your valid Michigan Driver's License or state-issued ID with current home address **OR** your valid picture identification (Passport or Out-of-State Driver's License) with current home address
-AND-
- One of the following (showing Novi address):
 - ⇒ Current (within last 3 months) official business letter signed by company representative or Human Resources representative
 - ⇒ Current (within last 3 months) paycheck
 - ⇒ **NOT ACCEPTABLE: Business Cards or Employee ID Badge**

Card Privileges:

- Card valid for 1 year
- Checkout Limit: 10 items
- Holds Limit: 3 items
- \$4.99 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Books, A/V Items, Kits
- Use of Public Computers
- Programming
- **NOT ELLIGIBLE FOR: Downloadable Materials or Online Databases & Resources**

Purchase a NPL Card

****May live in TLN area but MUST give up Shared System home library card. Valid at NPL only.****

Non-residents who have a library card from a library that is a member of The Library Network (TLN) network may choose to relinquish their home library card and purchase a NPL card for an annual fee with full access to library resources.

Non-residents whose home libraries are not part of the TLN network may purchase a NPL card for an annual fee with full access to library resources.

The annual fee is stated in the Schedule of Loans, Fines, and Fees.

Card Privileges:

- Card valid for 1 year
- Charge Limit: 100 items
- Holds Limit: 25 items
- \$15.00 in fines suspends service
- 1 or more lost items suspends service

Access To:

- Books, A/V Items, Kits, Lending Laptops, HotSpots
- Use of Public Computers
- Downloadable Materials
- Online Databases & Resources

