



NOVI HISTORICAL COMMISSION
Wednesday, January 20, 2021 7pm
ZOOM

Call to Order...via ZOOM: 7:06pm

Attendance: Kathy Crawford, Rae Manela, Kim Nice, Kelly Kasper, Debbie Wrobel,

Introductions of guests: Betty Lang (Library Liaison)

Approval of Agenda: ALL APPROVED

Approval of Minutes- December 2020: ALL APPROVED

Treasurer's report –Kim (Approval of expenses)

NOVI HISTORICAL COMMISSION
 FINANCIAL SUMMARY REPORT - 2020/2021 Fiscal Year

	BUDGET	EXPENDITURES Through January 20, 2021
Display Cabinet Exhibit	\$ 900	\$ (50.66)
Marketing/Brochures/Engage	\$ 1,200	0.00
Equipment/Supplies/Office	\$ 1,200	\$ -
Program/Speaker Fees	\$ 1,600	\$ -
Storage Unit	\$ 2,300	\$ (1,146.00)
Acquisition	\$ 900	\$ (152.00)
Conference/Continuing Education	\$ 2,500	\$ (108.00)
Special Projects	\$ 3,400	\$ (2,627.06)
Examples:		
(Villa Barr, Photography, Veterans Sign, Oral Histories, Veterans Wreaths, Motor City Marker)		
Revenue Received:		
Villa Barr Book Sales YTD		\$ -
Wreaths Across Novi Project		\$ 2,050.00
Total:	\$ 14,000	\$ (4,083.72) \$ 9,916

Only thing not included is the check from ITC for the Wreaths Across Novi Project. It had been addressed to the wrong department. A new check has been issued. The check is for \$500

Kim is looking for a January Invoice for the Storage Space

ALL APPROVED



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LIBRARY LIAISON REPORT, Betty Lang

Upcoming Conferences/Programs

- Michigan in Perspective Conference: Virtual March 19th and 20th
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Library's Covid plan for re-opening/History Room hours

Debbie's tour of History Room, didn't happen due to COVID-19 Restrictions

New roster review

Property Question-28635-28651 Haggerty Rd.

2021 Calendar meeting schedule

Commission Calendar, Bi-Laws & Agendas to City Hall

* Election of Officers

Chair: Kathy Crawford, ALL APPROVED

Vice-Chair: Kelly Kasper, ALL APPROVED

Treasurer: Kim Nice, ALL APPROVED

Secretary: Rae Manela, ALL APPROVED

* Commissioner interviews...deadline for applications Jan.29

Rae will send out the Resource management plan

Kathy will work on the update and send to commission members for approval

* Discussion regarding Tributes/gifts for outgoing Commissioners

Rae suggested a plaque with years of service

Kelly suggested a physical gift maybe with years of service listed on it

Dhara suggested a local gift card

Kim suggested a plaque might be nice, perhaps a small etched glass statue, paper weight

Requirements: Must serve at least 1 full term.

We need to see what the library does and what vendor the City uses

We all agreed on something like a glass statue/paperweight

* Bi Law final review regarding Julie's comments

ALL APPROVED

Rae will send approved By-Laws to commission members, library liaisons, and City Clerk

Signed version, signed by Kathy Crawford needs to be taken care of.

* Villa Barr discussion related to report



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* Tollgate Farm-Light up the Night project-wrap up Kelly & Kim

It was really great! We are looking forward to participating in it again
Final expense: \$53.42 for storage units for decorations for Kim Nice ALL APPROVED
Thoughts about next year?

We want the same spot
Consider buying our own tree and electrical equipment
We want to hot-glue the ornaments to their hanging pieces

* Veterans Memorial Kim
Nothing new

BACK BURNER PROJECTS Discussion

David Barr presentations
Novi Rd. Cemetery Sign- Removal
Memorial sign options sub-committee
Historical sites brochure
Storage Unit
Kim called the storage facility and is waiting for a call back
Looking into what a new contract will cost
Consider paying in full for 1 more year due to COVID making it difficult to get in there
Novi Rd. Cemetery improvements

HISTORICAL COMMISSION PROGRAMS

Will begin planning in May Rae

DISPLAY CABINET DOWNSTAIRS Kim

PUBLIC COMMENT

Sue Griffor said hi

NEW BUSINESS/Other Business

Novi History Talks
Kathy would like to revive history talks/Motor City Marker Tour with volunteers at different locations to give a talk.
Cemetery Walk
How can we make Novi History come alive?
Going to talk at scout meetings or schools
Kelly Suggested we start our own Youtube channel and do little reports from around the city
Kelly suggested QR codes on Historical Markers
Scavenger Hunt?



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Goals/Objectives for 2021/22

Rules and Procedures Binder: What should be included?

By-Laws

Procedure for gift to leaving commission members

Villa Barr Book ownership

Recurring events procedures

Wreaths Across America

Tollgate Light Display

What to keep in the storage unit

What we want

WEBSITE UPDATES : Facebook link/Instagram

NOTE: Next MEETING: **Wednesday, FEBRUARY 17, 2021**

Adjourn: **9:00pm**