Call to Order: 7:03pm
Attendance: Rachel Manela, Kathy Crawford, Kim Nice, Tammy-Lee Knopp
Introductions of guests: Betty Lang (Library Liaison), Sue Grifor (Volunteer), Al Bialek
Absent: Tom Alexandris
Excused Absence: Dhara Sanghavi
Approval of Agenda: ALL APPROVED
Approval of Minutes: December 6, 2017: ALL APPROVED
Communications:
Correspondence from Jim Craft regarding future program
NOTE: Dhara will be out of the country until March 6

Library Liaison Report, Betty Lang
First Historical Marker – Location?

March 23rd and 24th Michigan in Perspective Conference
Members of the commission attending the conference can be reimbursed for their conference fee and their milage.

Upcoming Library/Friends Program(s) Mark your calendar!
March 21st - The Man Who Made Detroit Beautiful
April 17 – Adventures into Michigan’s Past

History Room Office Hours:
Feb. 5 12-2pm Rachel Manela
Feb. 19 6-8pm Tammy-Lee Knopp
March 5 12-2pm Rachel Manela
March 19 6-8pm Kim Nice

Previous Discussion/Wrap-up
11/10 “Taking Oral Histories One Step Further”
Kathy Crawford Attended this Workshop
Obtained some release forms
Best advice: Just start!
Develop a Preservation Plan

11/21 Senior Executive Lunch at Lakes
Kathy Crawford Presented: The Walled Lake Amusement Park Presentation
City of Novi 50th Anniversary celebration, Kim Nice
No further meetings yet.

John’s Retirement from Commission
Served since 2009
How do we want to honor him?
   Plaque from City Council
Need guidelines for who will be honored in the future
Our idea: Serving 2 terms: minimum of 6 years

Council Request regarding Veterans
We still need guidelines from Council on what they define as a “Novi Veteran”

Guest – Al Bialek
Veteran’s Showcase – Alan Bialek available on YouTube
Wishes to give a presentation about Veterans.
Our calendar is already set, but we may consider him for our presentation schedule in the future.
However, we need more information about what exactly his presentation entails, to see if it fits within our purview as a historical commission meant to put on educational events about history.
There was discussion about how he might be able to give us a sample of his presentation so we might better discuss it, and make a discussion.

City Council Presentation
Kathy Crawford needs to set up a date for to get on the calendar with Council to say what we have done in the past 2 years.
Kathy Crawford would like each commission member to send her bullet points of what we have accomplished in the last few years
Deadline to get your information to Kathy: By January 31st

Budget Prep: Proposed Budget
General Fund 101
Display Cabinet/Exhibit $800
Marketing/Brochures/Engage $800
Equipment/Supplies/Office $500
Programs/Speaker Fees $1,500
Storage Unit $2,500
Acquisition: $400
Conference/Continuing Ed: $1,500
Special Projects: 6,000
Total: 14,000

We need an update on the Villa Barr Book sales, and a future presentation related to Villa Barr
**Commission Elections**
Chair Person: Kathy Crawford
Secretary: Rachel Manela
Treasurer: Kim Nice
ALL APPROVED

**New member**
We don’t know yet.
No one was appointed to fill John’s vacant seat

**Discussion- Commission Acquisitions**
We need to buy an official Novi Historical Commission Table Skirt, and a lightweight and portable display board we can use to display photos/facts/information. We need these for future events.

**Novi Rd. Cemetery-Jonathon Gartha-Novis GIS Technician**

**Past Discussion items:**
**Budget Report-financials at ALL mtgs.**
Kim Nice is now Treasurer, she will keep track of our financials

**Change of meeting day in 2019**
CHANGED TO: Wednesday, Third Week of the Month 7pm beginning January 2019

**Standard email list and mailing list**
Being Developed, we need a list of event attendees from the library.

**GOALS for 2018/19**
2 Objectives each to focus on accomplishing our goals

**HISTORICAL COMMISSION PROGRAMS FOR FALL:** please put on your calendar
Thursday, Feb. 8 7pm “Thank God for Michigan and It’s underground Railroad”
Thursday, March 29 7pm “Petticoat Patriots”
Thursday April 26 7pm “Detroit and the War of 1812: Border Crossings”

**DISPLAY CABINET DOWNSTAIRS** Volunteer Sue Grifor, Cabinet MANAGER

**WEBSITE UPDATES** new Facebook link/Instagram/Twitter

**NEXT MEETING:** NOTE:  WEDNESDAY, February 28, 7pm

Adjourn: 8:52pm